



LIMITED EDITIONS REALTY, INC.

10 MARION AVENUE, SUITE 2, COLD SPRING, NEW YORK 10516

**STANDARD OPERATING PROCEDURES
FOR HOMEBUYERS**

Limited Editions Realty, Inc. is a broker of residential properties and is required by New York State that all its real estate licensees in New York operate under the company's standard operating procedures when servicing prospective buyers.

The following procedures are:

- A. Limited Editions Realty does not require prospective buyers to provide identification to begin working with a Limited Editions licensee.**
- B. Limited Editions does not require prospective buyers to enter into an exclusive buyer agreement in order to work with a Limited Editions licensee. This does not prevent the prospective buyer and a Limited Editions agent to enter into such an agreement.**
- C. Limited Editions does not require prospective buyers to provide a mortgage pre-approval as a condition for working with a Limited Editions agent. However, sellers may require a pre-approval or proof of funds prior to a buyer entering their home or when reviewing home offers. If so, those requirements will be forwarded to a prospective buyer.**